

INSTITUTE FOR TEACHERS

NEW TO INDEPENDENT SCHOOLS

AGENDA CAROLINA FRIENDS SCHOOL JULY 31, 2018

8:30AM REGISTRATION

9:00AM WELCOME

9:15AM KNOWING YOURSELF AND UNDERSTANDING OTHERS:
EQ RESULTS & INTERPRETATION
Linda Nelson, Executive Director, NCAIS

Participants in the NCAIS Institute will gain a heightened awareness of the various areas of emotional intelligence, discover their relative strengths and weaknesses, and begin to develop a framework for personal and professional growth. Teachers will complete the 20-30 minute online assessment prior to the Institute and receive a complete report via email. During the session, we will deconstruct the report, helping teachers gain a working understanding of their current level of emotional intelligence. We will also discuss the four areas of emotional intelligence and help participants identify key growth opportunities.

10:00AM BREAK

10:15AM OVERVIEW OF INDEPENDENT SCHOOLS IN NORTH CAROLINA
Stephanie Keaney, Director of Professional Development, NCAIS

Participants will be given an overview of the educational landscape in North Carolina along with developing a clear understanding of the culture and governance structure of independent schools. Case studies will be part of this overview, so participants have the opportunity to apply and discuss what they have learned. Participants will conclude this session by articulating what they find most inspiring about the mission and vision of their new school. Time will also be spent exploring the staff positions that are unique to independent schools.

11:00AM KNOWING YOURSELF AND UNDERSTANDING OTHERS:
DISC RESULTS & INTERPRETATION
Linda Nelson, Executive Director, NCAIS

Participants in the NCAIS Institute will learn to better understand themselves and those around them in this feedback session. Teachers will complete the 20-30 minute online assessments prior to the Institute and receive a complete report via email.

During the session, we will deconstruct the report, helping participants gain a working knowledge of their behavioral and communication preferences. We'll also provide practice opportunities to apply what you've learned. Self-awareness gained through the DISC will help you acclimate successfully to your school environment and improve communication with students, parents, and colleagues.

12:00PM

LUNCH AND LEARN: EFFECTIVE PARENT COMMUNICATION: HANDLING GOOD NEWS, BAD NEWS, AND EVERYTHING IN BETWEEN

Tim Tinnesz, Head of School at St. Timothy's School

Many teachers find parent communication to be one of the more daunting parts of the job. Together, we'll discuss a simple strategy for handling difficult conversations, see how most independent school parent conversations will be good/positive, and we'll review best practices and case studies on email, phone, and face-to-face communication.

1:30PM

SMALL GROUP SESSIONS | PARTICIPANTS WILL ROTATE THROUGH BOTH:

Student & Parent Engagement | Ken Rogers, Middle School Director, Charlotte Christian School

Participants will learn how independent school educators work to engage students and they will learn about and discuss the three dimensions to student engagement employed in classrooms. Participants will reflect on, and discuss with others, their own teaching practices that encourage engagement. Additionally, participants will explore initial ways to understand and engage independent school parents to establish a proactive, positive relationship and a strong start the school year.

Personal Reflection & Growth Mindset | Rachel Anderson, Educator and Advisor, Carolina Friends School

Participants will discuss *Why Teach in an Independent School* and *What Independent School Teachers Say about Teaching in Independent Schools*. Carol Dweck and additional research on growth mindset will be used. Participants will use this discussion and take time to reflect and apply what they have learned to a case study.

3:30PM

REFLECTION & NEXT STEPS

Stephanie Keaney, NCAIS

3:45PM

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